

New Employee/Volunteer Information Sheet for Background Check

New Employee or Volunteer please complete this section. PRINT CLEARLY

First Name _____ Last Name(s) _____

Birth Month _____ Birth Day _____

State of Residence _____

Email Address _____

Do you have a social security number? _____ Yes _____ No

Program Director please complete the following section:

_____ Employee: _____ Full-time _____ Part-time

_____ Volunteer: _____ Full-time _____ Part-time

Primary Position: _____ Will not work 4 or more times with minors
_____ Works 4 or more times a year with minors
_____ Teachers (Must be a professional teacher in a Catholic school)

Primary Program:

Select the one that most closely fits the position being filled by volunteer or employee.

_____ Administration	_____ Ministry to Disabled	_____ Seminarian
_____ Afterschool	_____ Money counter	_____ Spanish
_____ Camp, Day	_____ Music ministry	_____ Sports, youth
_____ Child care	_____ Parent volunteer	_____ Substitute
_____ Children liturgy	_____ Preschool	_____ Transportation
_____ Church	_____ Program staff	_____ Tutor
_____ Deacon	_____ Programs, adult	_____ VBS
_____ Development	_____ Programs, family	_____ Vietnamese
_____ Facilities	_____ Programs, youth	_____ Vocation
_____ Housekeeping	_____ Religious education	
_____ Interns/Temps	_____ Retired	
_____ Liturgical minister	_____ School	
_____ Ministry to Deaf	_____ Scouting	

Return this form to Central Catholic High School Human Resources