

Dear Parents/Guardians of Seniors,

Today, Seniors received their Jostens packet during their class meeting.

Jostens is the required supplier for graduation cap, gown and tassels.

You have already paid for the cap, gown and tassel in your senior fee. However, even if you aren't purchasing anything extra from Jostens, you need to return the form supplied from Jostens with the 'Basic Unit' checked and the student's height and weight for proper sizing.

Steps for completing the form:

- 1. Complete the top portion with student / parent/ school information**
2. If you choose to purchase an optional announcement package, fill out part 2
- 3. Part 3 - You must complete the height and weight section regardless of which option you choose. This is required for all students to ensure the proper fit.**
 1. You will notice Package A/B/C has a "stacked tassel" option - this is an additional \$15.75 charge. (if you choose the 'Basic Unit' and purchase the clothing separate below in section 4, the individual options, it's cheaper! Shhh, I didn't tell you that)
 - 2. The 'Basic Unit' should be checked if all you need is the cap/gown/regular tassel. (fill out height and weight too)**
4. Section 4 is where you can order individual items, eg: thank you cards, t-shirt, etc.
5. Total your order. **If all you are ordering is the 'Basic Unit' you DO NOT pay shipping.**

IMPORTANT DATES:

Orders will be picked up on October 10th and 17th.

Time: During Lunch

Place: Weston Commons

Payment Choices:

- Pay \$80.00 down payment
- Pay in Full
- Order now and pay in the spring of 2020
- Checks payable to Jostens, cash, money orders or all major credit cards accepted
- Failure to turn in your size verification order form for cap and gown will result in a \$25 late fee charge payable to Jostens

*****For more detailed information on upcoming dates and deadlines please refer to the [Parents of Seniors Page](#).**