



## **Head Men's Football Coach**

Central Catholic High School seeks a Head Men's Football Coach committed to educating student-athletes from diverse backgrounds in a Catholic community, committed to developing students who are relational and responsible, faithful and just, academically excellent, and healthy and balanced. It is the responsibility of all faculty and staff to help develop Central Catholic students into people of character. Central Catholic believes that the interscholastic athletics program is an integral part of the total educational structure. Although participation in the program of interscholastic athletics is voluntary, the individual is of prime importance.

Central Catholic believes that the coach of every athletic activity must assume a major role in forming Central Catholic character virtues in student-athletes (faith, responsibility, honesty, integrity, and courage). A coach should develop leaders, foster cooperation, and exhibit outstanding sportsmanship for emulation by students engaged in activities and/or as spectators. Coaches must insist upon sound academic pursuits, ethical behavior, and good citizenship. Coaches instill in participants a desire to be humble and display impeccable sportsmanship. Coaches must serve as role models in all of these qualities.

Central Catholic's Men's Football program has been consistently recognized as one of the top high school programs in the state. The head coach hired for this position must provide leadership and direction and continue to grow the football program.

### **Essential job functions:**

- To instruct athletes in the fundamental skills, strategy, and physical training necessary to realize a degree of individual and team success.
- To deliver instruction that will lead to the development of moral values, strong work ethic, faith, responsibility, teamwork, sportsmanship, self-discipline, leadership, and self-confidence.
- To represent Central Catholic High School and its values, in the broader community to sustain one of the state's elite 6A football programs.
- Preferably an ability to fill a full-time, on-campus teaching position.

### **Duties and Responsibilities (Head Coach):**

- Works with the Athletic Director to schedule all practices, meets, and trips.
- Coordinates and collaborates with all assistant football coaches.
- Supervises all Varsity practices, matches, and team trips.
- Communicates clearly by developing policies (addressing athlete/family issues and concerns) and procedures to keep athletes/families informed (clearance, practice and meet times, location changes, etc.).

- Assists in the college recruitment process by communicating with both college coaches, student-athletes, and their families.
- Attends all required meetings, completes all training, and submits all required paperwork on time.
- Prepares and organizes a pre-season meeting with families, coaches, and players.
- Participates in the annual budgeting process with the Athletic Director.
- Has a thorough knowledge of all school, conference league, and OSAA policies.
- Post entries and results on OSAA on time.
- Is accountable for all purchase orders, equipment, uniform and supply ordering, issuance, collection, inventory, and storage.
- Maintains discipline and works to increase morale and cooperation within the school athletic program and school community.
- Maintains good public relations with families, media, and volunteers.
- Communicates and collaborates with the Athletic Trainer, and the Strength & Conditioning Coach.
- Responsible for locker rooms/weight rooms before and after practices and games, ensuring general cleanliness of the facilities; and also, for the cleanliness and maintenance of sports-specific equipment
- Trains all coaches and players how to respect equipment and school property through care and proper use.
- Is in frequent communication with the Athletic Director about any issues, concerns, or highlights.
- Schedules and plans a post-season football awards night.

**Qualifications:**

- Head high school football coaching experience is strongly preferred.
- 1-3 years of experience building a quality football program, in an environment focused on developing character on and off the field.
- Ability to organize, supervise, and lead a sports program, assistant coaches, and team.
- Prefer a candidate who is qualified to hold a full-time, on-campus teaching position
- Knowledge of technical aspects of the assigned sport and willingness to continue to learn and examine new ideas pertinent to coaching and the assigned sport.
- Ability to comply with all Archdiocesan required training and certifications, as well as

**Special Requirements:** The person employed for this position must be able to verify identity, and employment authorization, complete a background check, and complete a fingerprint check.

**Compensation:** Commensurate with experience

**Start Date:** Preliminary work will begin immediately with off-season planning/scheduling with the Athletic Director.

**Length of Stipend Contract:** August 19, 2024- November 1, 2024 +Summer workouts and Summer Camps

**Application Deadline:** March 6, 2024

**Application Process:** Please email or fax your application, cover letter, resume, and three letters of reference to Kate Grewell, kgrewell@centralcatholichigh.org or 503.688.1092 (fax).

Questions concerning this position should be directed to Kate Grewell, Director of Human Resources & Employee Experience, Central Catholic High School, 503-235-3138 x1280.