



Central Catholic HIGH SCHOOL

Campus Safety and Security Monitor

Employees of Central Catholic High School are committed to making the school's vision for success a reality in the day to day applications of their vocation,

Central Catholic is the most desired high school. Central Catholic offers a rigorous education rooted in equity, collaboration, and a Catholic worldview. Central Catholic provides robust opportunities in an inclusive and supportive community. Central Catholic develops critical thinkers who are the best version of themselves, prepared for where their gifts meet the world.

All employees at Central Catholic high school are committed to developing students who are relational and responsible, faithful and just, academically excellent, and healthy and balanced. It is the responsibility of all faculty and staff to help develop Central Catholic students into people of character.

It is every employees' responsibility to contribute to creating a positive and collaborative school culture and to actively engage in the life of the school beyond the classroom. All faculty and staff are responsible for nurturing relationships with our partner Archdiocesan Catholic elementary schools to help achieve vertical alignment, to share resources, and to foster collaborative relationships.

CAMPUS MONITOR PURPOSE:

The Campus Monitor is to maintain the security and safety of the student body, faculty and staff, and visitors. The Campus Monitor will patrol campus and maintain security of buildings and grounds.

ESSENTIAL JOB FUNCTIONS (include but are not limited to the following):

- As the Campus Monitor, you are called upon to be a role model and a witness to the Gospel of Christ.
- Your main charge is to be engaged in creating an atmosphere in which the religious faith of each individual student as well as their intellectual, moral, and physical capacities are developed.
- Acknowledges and celebrates diversity within the school community
- Provide a safe, secure environment for students, staff, and guests on campus.
- Establish and maintain good rapport with students, staff, and community members.
- Regulate student's behavior on campus, in cafeterias, restrooms, parking lots, and other open areas.
- Patrol and confront unauthorized persons for questioning and checking for passes and identification as needed.
- Direct traffic and parking on campus; check vehicles for proper parking authorization; determine if vehicles are parked in restricted areas
- Ensure doors/gates are locked and opened at designated times determined by the Dean of Student Management, Safety, and Security.

- Assist in crisis prevention management
- Supervise and patrol assigned school activities
- Observe and report violations of safety and health codes.
- Demonstrate problem solving and responsible decision making skills
- Perform other tasks as may be deemed appropriate by supervisor
- Maintain and project professional appearance as it relates to job performance.
- Patrol and set up after school events as assigned
- Implements programs for staff and students to ensure a positive school culture that is supportive and inclusive
- Enforces staff and student lanyards for safety and security
- Ability to build trusting relationships with staff and students
- Approaches all members of the student body/faculty with unconditional positive regard
- Maintains confidentiality and appropriate boundaries
- Promotes understanding and acceptance of cultural diversity among students
- Available for evening and weekend events throughout the school year
- No firearms will be authorized or carried at any time in the performance of these duties.

QUALIFICATIONS:

- High School diploma or GED required
- Hourly position
- A collaborative and collegial approach to work
- Ability to effectively serve the Central Catholic vision/ mission
- Desire to fully engage in the life of the school and community
- An understanding of the unique needs and strengths of adolescents
- Knowledge of and ability to apply interpersonal communication techniques.
- Ability to understand and accept individual differences.

SPECIAL REQUIREMENTS

- First Aid/CPR/AED Training
- Maintain all required safety training: ALICE, CASE, etc.
- Maintain Blood Borne Pathogen Training

OTHER DETAILS

- **Compensation:** Commensurate with experience.
- **Benefits:** Central Catholic is proud to offer comprehensive benefits to our eligible employees:
 - Medical, Dental and Vision coverage at no cost to employee only
 - Opt-Out of Health Insurance
 - Flexible Spending Account
 - Short-Term & Long-Term Disability (Employer Paid)
 - Personal Days and Sick Leave
 - Holiday Pay
 - Retirement 403(b) plan
 - Paid Jury Duty
 - Paid Bereavement Leave
 - Life Insurance
 - Tuition Remission for Central Catholic High School

- **Start Date: As Soon As Possible**
- **Length of Contract: 12 month**
- **Application Deadline: Open Until Filled**
- **Application Process:** Qualified applicants may submit their [application](#), cover letter, resume, and three letters of reference to DeAndre Smith in the main office at dsmith@centralcatholichigh.org.

Questions concerning this position should be directed to DeAndre Smith, Registrar, Central Catholic High School, 503-235-3138.