



Oregon School Activities Association

25200 SW Parkway Avenue, Suite 1
Wilsonville, OR 97070

503.682.6722 FAX 503.682.0960 www.osaa.org

Eligible Student Transfer Certificate

NOTE: This form must be completed and a copy maintained at the school for inspection at the request of the OSAA prior to participation by the student listed below in any interscholastic contest.

Name of School \_\_\_\_\_ City \_\_\_\_\_

Name of Student \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_
Month / Day / Year

Name of parents and address of joint residence \_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Student's Place of Birth \_\_\_\_\_ Student's Age \_\_\_\_\_

ACADEMIC HISTORY

Date of first enrollment in high school or registration in home school \_\_\_\_\_

If home school student, date and score of last test \_\_\_\_\_

School from which transferring \_\_\_\_\_ Dates Attended \_\_\_\_\_

Last date that student attended classes, games or practices at school from which transferring \_\_\_\_\_

If transferring between school districts under teams of a Reciprocal Transfer Agreement, mark here: \_\_\_\_

Attach documentation to support the fact that the transfer has been approved by both the sending and receiving school districts.

Date(s) of enrollment and name(s) of any other high school(s) attended:

Freshman Year \_\_\_\_\_

Sophomore Year \_\_\_\_\_

Junior Year \_\_\_\_\_

Senior Year \_\_\_\_\_

Does the student satisfy the OSAA academic eligibility requirements (Rule 8.1) by:

Being enrolled full time during the last grading period? YES NO (Circle One)

Attending regularly during the last grading period? YES NO (Circle One)

CERTIFICATION BY SUPERINTENDENT OR PRINCIPAL

I certify that I have investigated the data herein contained and, to the best of my knowledge and belief, this student is eligible under OSAA rules.

Signature \_\_\_\_\_ Date \_\_\_\_\_
Superintendent or Principal

CERTIFICATION BY PARENT

Under penalty of perjury, I affirm that no coach, parent, administrator, teacher or other representative of the current school initiated contact or offered any inducements for the purpose of having the student attend the current school for athletic participation.

Signature \_\_\_\_\_ Date \_\_\_\_\_
Parent

### **DEFINITION OF TRANSFER**

***A student “transfers” if the student attended classes (or studied at a home school) or participated in any practices or interscholastic activities at another high school.***

### **SAMPLE QUESTIONS SCHOOL PERSONNEL MIGHT ASK PARENTS OF TRANSFER STUDENTS:**

These samples are examples of questions that might be asked of parents in order to verify that OSAA transfer regulations have been satisfied. (Please see the “Rules” section of the OSAA Handbook for specific transfer regulations.)

If the answers to any of the questions listed below create uncertainty about eligibility of the transfer student, school personnel should not allow the student to represent the school in competition until the eligibility of the student has been confirmed. Contact OSAA staff to discuss the eligibility of individual students about whom there are questions.

### **TRANSFERS INVOLVING A MOVE INTO THE SCHOOL DISTRICT BY THE STUDENT’S FAMILY:**

In general, a transfer student is immediately eligible only if the entire family vacates their previous residence and takes up permanent residence in your school district.

1. Do you plan to make our community your permanent home?
2. Has your entire family moved into our community?
3. Do you understand that it must be your intent to take up permanent residence in our community in order for your son / daughter to be eligible?
4. Have you totally vacated your previous residence?
5. Have you changed your mailing address to a permanent address in our community?
6. Have you resigned from your job in your previous community?
7. Have you registered to vote in our community?
8. Can you show a rent receipt?
9. Has there been a legal separation or divorce? If so, do you have documentation to that effect?

### **TRANSFERS INVOLVING A STUDENT WHO TRANSFERS UNDER THE TERMS OF A RECIPROCAL TRANSFER AGREEMENT BETWEEN SCHOOL DISTRICTS WITHOUT A MOVE OF THE PARENTS:**

In general, a student is immediately eligible when he or she transfers under the terms of a reciprocal transfer agreement between school districts only if the transfer occurs between school years.

1. Do you have documentation to support the fact that your transfer has been approved by the sending and receiving school districts under the terms of a reciprocal transfer agreement?
2. Do you understand that your transfer must occur in between school years in order for your son / daughter to be immediately eligible?

### **TRANSFERS INVOLVING A STUDENT TRANSFERRING TO OR FROM A PRIVATE SCHOOL OR A HOME SCHOOL WITHOUT A MOVE OF THE PARENTS:**

In general, a student is immediately eligible when he or she transfers to or from a private school only if the transfer occurs between school years and the student maintains a joint residence with his or her parents.

1. Do you understand that your transfer must occur in between school years in order for your son / daughter to be immediately eligible?
2. Did your son / daughter live with you prior to the transfer and is he / she continuing to do so?

### **TRANSFERS INVOLVING A STUDENT RETURNING TO THE RESIDENT SCHOOL DISTRICT:**

In general, a student is immediately eligible when he or she transfers to the resident public school only if the transfer is the first following initial enrollment in the 9<sup>th</sup> grade AND the student maintains a joint residence with his or her parents.

1. Do you understand that your transfer must occur in between school years in order for your son / daughter to be immediately eligible?
2. Did your son / daughter live with you prior to the transfer and is he / she continuing to do so?
3. Is your mailing address a permanent address in our community?
4. Did you plan to continue to make our community your permanent home?

### **TRANSFERS INVOLVING A MOVE TO A SCHOOL WITH A WHICH A NON-SCHOOL TEAM IS AFFILIATED OR WITH WHICH AN ATHLETIC INSTRUCTOR IS AFFILIATED:**

In general, a transfer student is ineligible for one calendar year if, prior to initiating enrollment proceeding in a school, the student participated on a non-school team affiliated with the school to which the student is transferring **or if the** student received athletic instruction from a person affiliated with the school.

1. Prior to initiating enrollment proceeding in our school district, did your son / daughter participate on a non-school team coached by a member of our school’s coaching staff?
2. Prior to initiating enrollment proceeding in our school district, did your son / daughter participate on a non-school team on which a majority of the members of the team were students who attend our school?
3. Prior to initiating enrollment proceeding in our school district, did your son / daughter receive athletic instruction from a person affiliated with our school?